



Departmental Quarterly Performance Report

Department Name: Park and Recreation

**Reporting Period:
FY 04-05
Second Quarter**

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Departmental Quarterly Performance Report

Department Name: Park and Recreation

Reporting Period: FY 04-05 Second Quarter

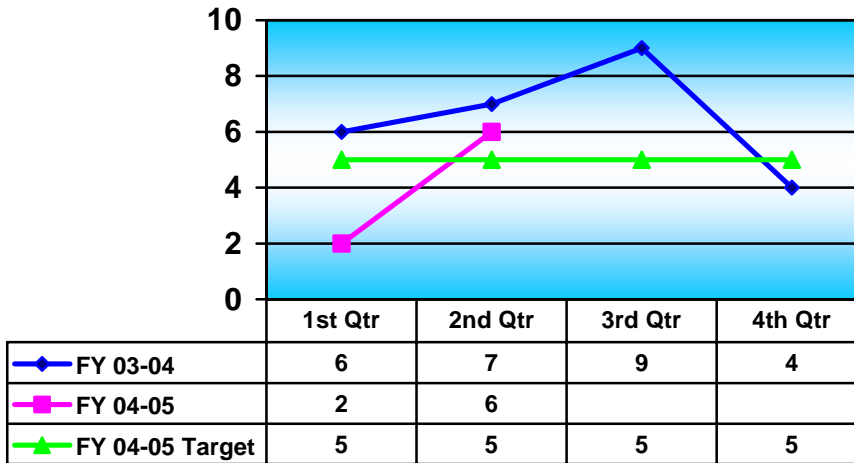
MAJOR PERFORMANCE INITIATIVES

Describe Key Initiatives and Status

Check all that apply

Continue facility renovations in accordance with the Department's Capital Improvement Program (CIP) with available capital funding sources.

Number of Facility Renovations

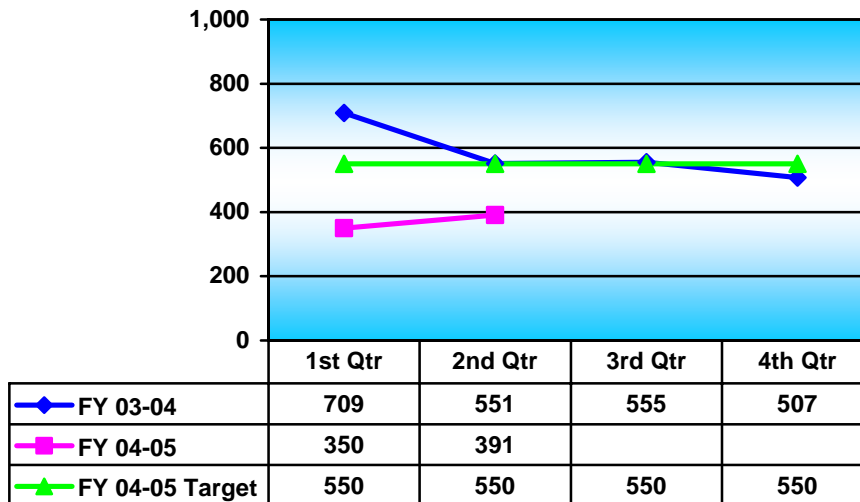


Goal RC1-1

- ☒ Strategic Plan
- ☒ Business Plan
- ☒ Budgeted Priorities
- ☐ Customer Service
- ☐ ECC Project
- ☐ Workforce Dev.
- ☐ Audit Response
- ☐ Other- Form 2,
- Facility Maintenance

Continue developing schedules of programmed and lifecycle maintenance programs (as funding permits). Continue handling facility maintenance in three levels (1) Routine and Emergency Repairs, (2) Programmed Maintenance and (3) Lifecycle Maintenance. Reduce the number of routine and emergency repair work orders.

Number of routine and emergency maintenance repair work orders



Goal RC1-1

- ☒ Strategic Plan
- ☒ Business Plan
- ☒ Budgeted Priorities
- ☒ Customer Service
- ☒ ECC Project #623
- ☐ Workforce Dev.
- ☐ Audit Response
- ☐ Other- Form 2,
- Facility Maintenance

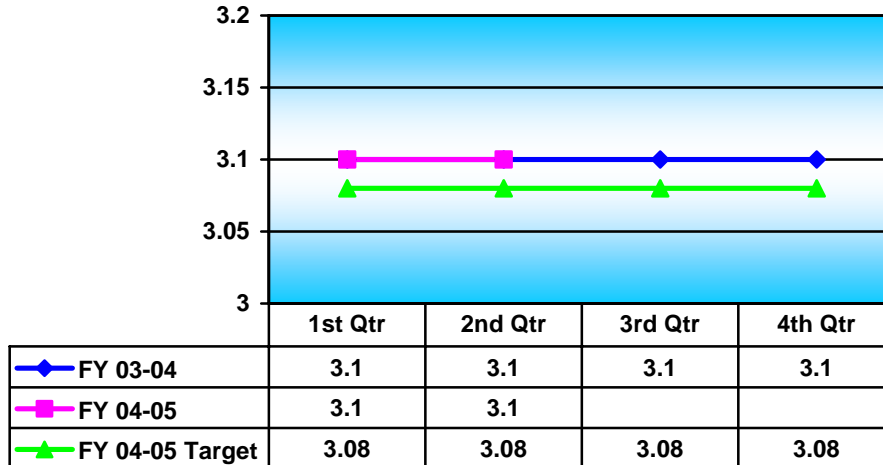
Departmental Quarterly Performance Report

Department Name: Park and Recreation

Reporting Period: FY 04-05 Second Quarter

Continue conducting semi-annual grounds maintenance and custodial inspections at selected parks and facilities. Increase the number of parks and facilities inspected and improve the aggregate average score in facility inspections.

Aggregate Average Score of Facilities Inspections



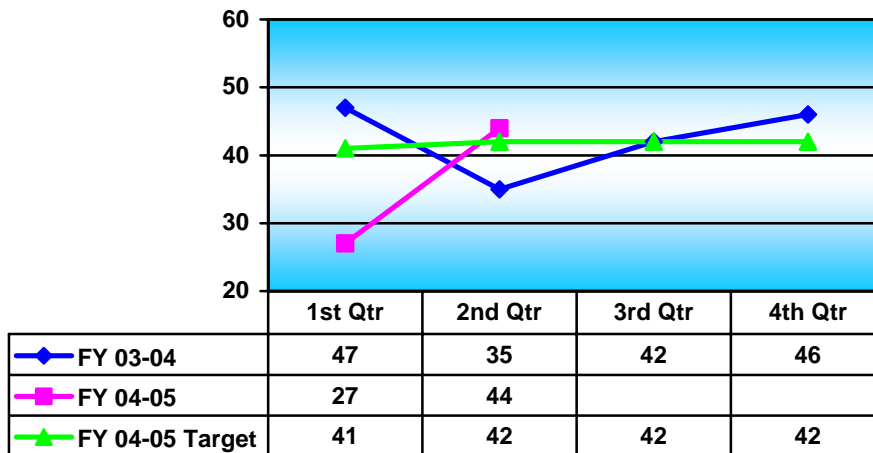
(scale of 1 to 5; 1 = best and 5= worst)

Goal RC1-1

☒ Strategic Plan
☒ Business Plan
☒ Budgeted Priorities
☒ Customer Service
 ___ ECC Project
 ___ Workforce Dev.
 ___ Audit Response
 ___ Other- Form 2
Grounds Maintenance

Provide safety-training sessions to reduce the number of safety injuries.

Number of Safety Injuries



Goal RC1-1

☒ Strategic Plan
☒ Business Plan
☒ Budgeted Priorities
☒ Customer Service
 ___ ECC Project
 ___ Workforce Dev.
 ___ Audit Response
 ___ Other- Form 2,
Administration

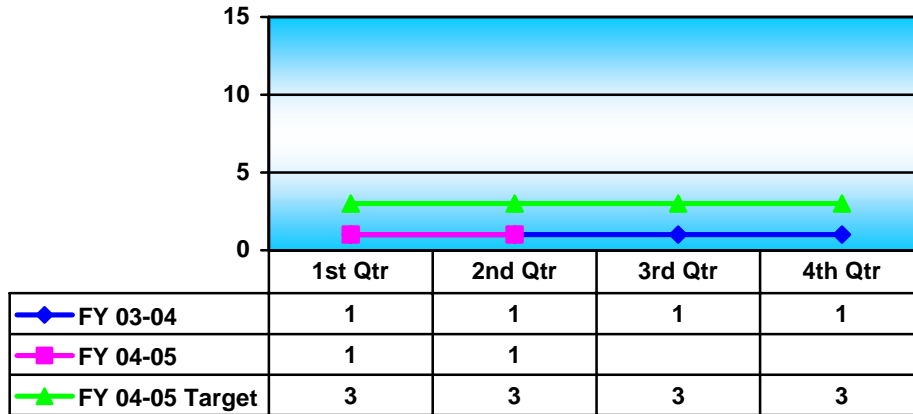
Departmental Quarterly Performance Report

Department Name: Park and Recreation

Reporting Period: FY 04-05 Second Quarter

Develop a comprehensive plan for improved security (Park Watch Program) and expand Park Watch Program sites. This is a new program currently in the development stage.

Number of Park Watch Program Sites

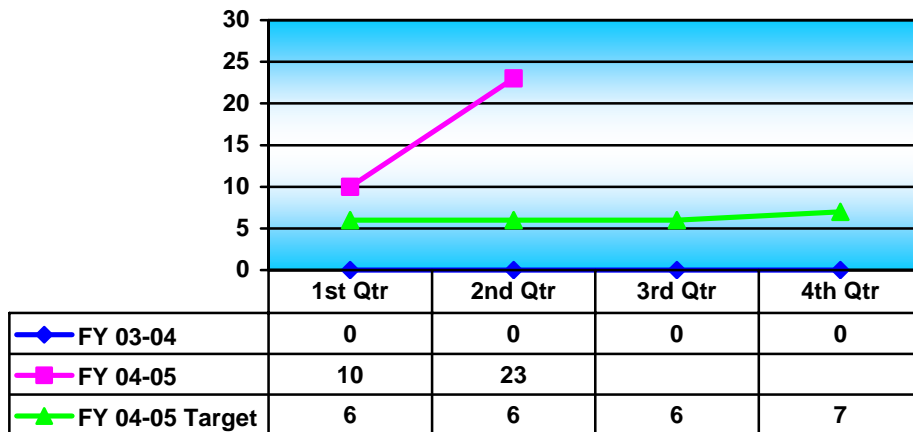


Goal RC1-1

- ☒ Strategic Plan
- ☒ Business Plan
- ☒ Budgeted Priorities
- ☒ Customer Service
- ☐ ECC Project
- ☐ Workforce Dev.
- ☐ Audit Response
- ☐ Other- Form 2 –
- Park Operations

Develop Security Lighting Program to increase the safety and security of all park patrons and improve emergency response to building security problems.

Number of Park Facilities Visited/Lighting Replaced



Goal RC1-1

- ☒ Strategic Plan
- ☒ Business Plan
- ☒ Budgeted Priorities
- ☒ Customer Service
- ☐ ECC Project
- ☐ Workforce Dev.
- ☐ Audit Response
- ☐ Other – Form 2,
- Park Operations &
- Facilities Maint.

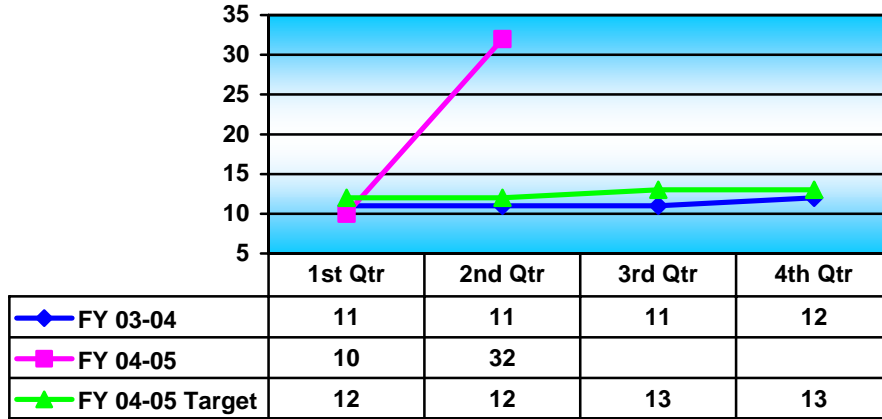
Departmental Quarterly Performance Report

Department Name: Park and Recreation

Reporting Period: FY 04-05 Second Quarter

Expand existing Irrigation Program to improve response to emergency irrigation problems and to enable maintenance and repairs of existing irrigation systems.

Number of Park Facilities Where Maintenance of Irrigation Systems was Performed

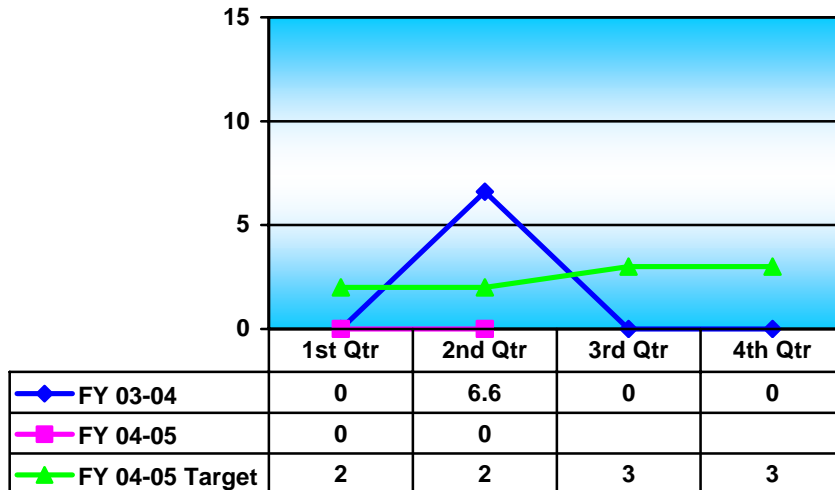


Goal RC1-1

- ☒ Strategic Plan
- ☒ Business Plan
- ☒ Budgeted Priorities
- ☒ Customer Service
- ☐ ECC Project
- ☐ Workforce Dev.
- ☐ Audit Response
- ☐ Other- Form 2,
- Facility Maintenance

Provide additional open space through land acquisition, joint-use property agreements and the approval of general park plans.

New Parks Acquired (acres)



Goal RC1-2

- ☒ Strategic Plan
- ☒ Business Plan
- ☒ Budgeted Priorities
- ☒ Customer Service
- ☐ ECC Project
- ☐ Workforce Dev.
- ☐ Audit Response
- ☐ Other- Form 2,
- Planning & Dev.

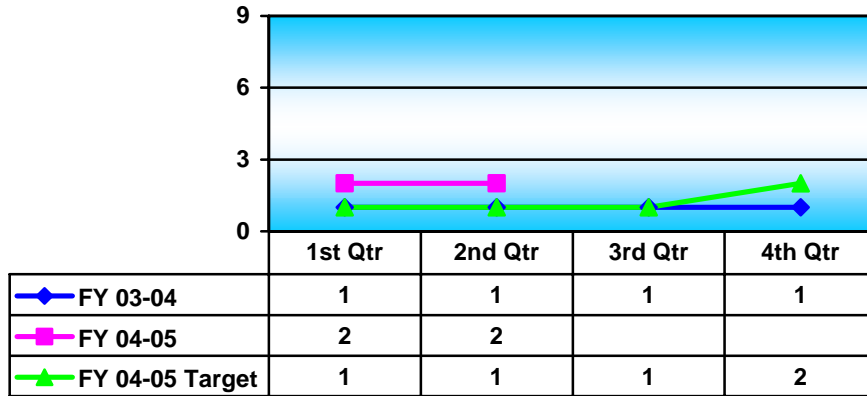
Departmental Quarterly Performance Report

Department Name: Park and Recreation

Reporting Period: FY 04-05 Second Quarter

Provide additional open space through land acquisition, joint-use property agreements and the approval of general park plans.

Number of Joint-Use Property Agreements With Dade County Public Schools

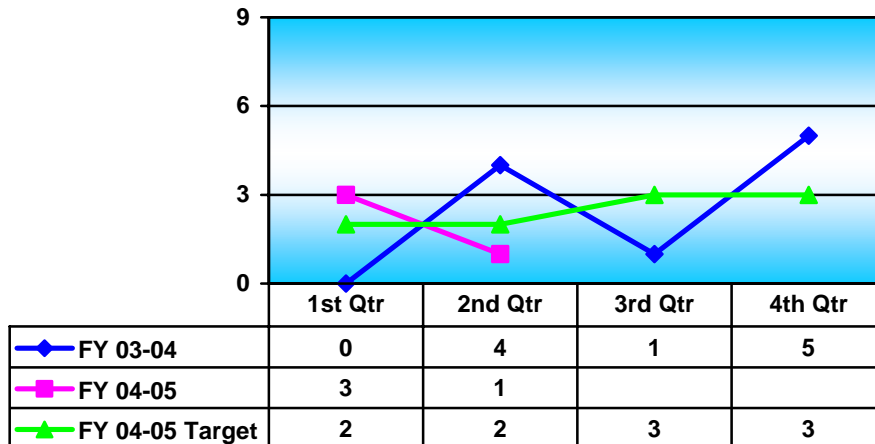


Goal RC1-2

- ☒ Strategic Plan
- ☒ Business Plan
- ☒ Budgeted Priorities
- ☒ Customer Service
- ☐ ECC Project
- ☐ Workforce Dev.
- ☐ Audit Response
- ☐ Other-Form 2, Planning & Dev.

Provide additional open space through land acquisition, joint-use property agreements and the approval of general park plans.

Number of General Park Plan Approvals/Updates



Goal RC1-2

- ☒ Strategic Plan
- ☒ Business Plan
- ☒ Budgeted Priorities
- ☒ Customer Service
- ☐ ECC Project
- ☐ Workforce Dev.
- ☐ Audit Response
- ☐ Other-Form 2, Planning & Dev.

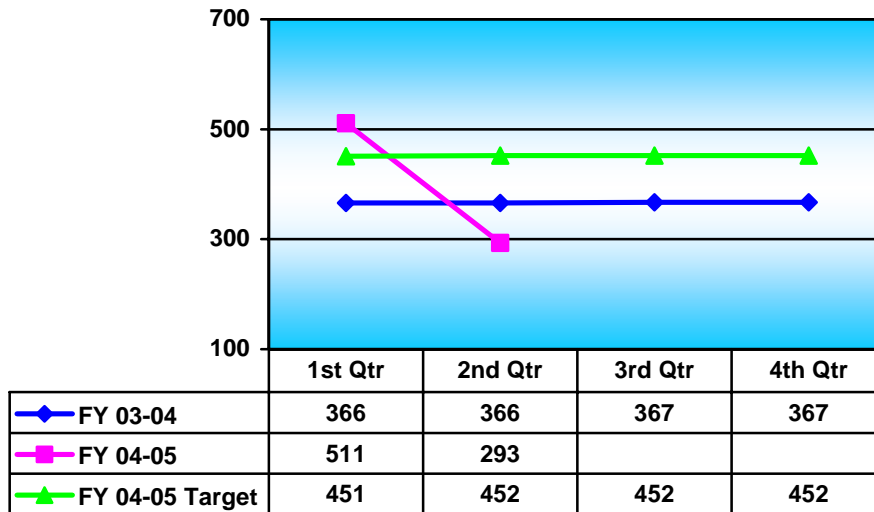
Departmental Quarterly Performance Report

Department Name: Park and Recreation

Reporting Period: FY 04-05 Second Quarter

Maintain exotic plant control.

Number of Acres Maintained of Exotic Plant Control

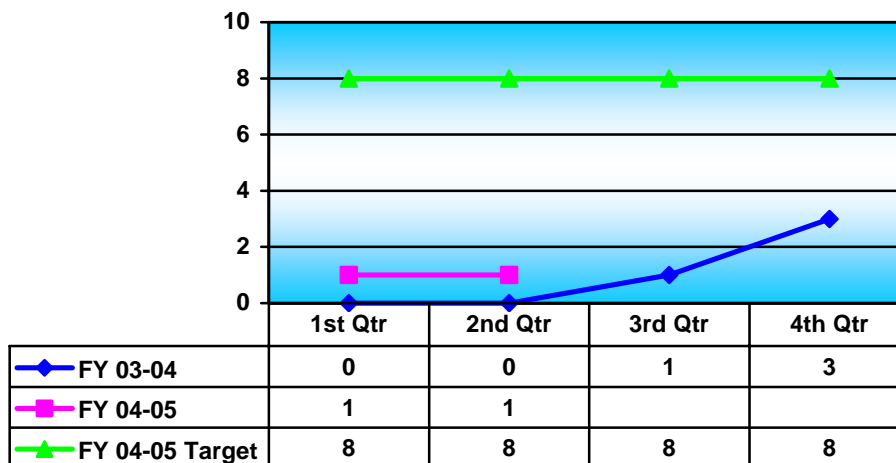


Goal RC1-2

- ☒ Strategic Plan
- ☒ Business Plan
- ☒ Budgeted Priorities
- ☒ Customer Service
- ☐ ECC Project
- ☐ Workforce Dev.
- ☐ Audit Response
- ☐ Other- Form 2
- Grounds Maintenance

Develop an implementation schedule to negotiate and execute Programming Partnership Agreements.

Number of Programming Partnership Agreements



Goal RC1-3

- ☒ Strategic Plan
- ☒ Business Plan
- ☒ Budgeted Priorities
- ☒ Customer Service
- ☐ ECC Project
- ☐ Workforce Dev.
- ☐ Audit Response
- ☐ Other- Form 2
- Administration

Revised: 05/05/05

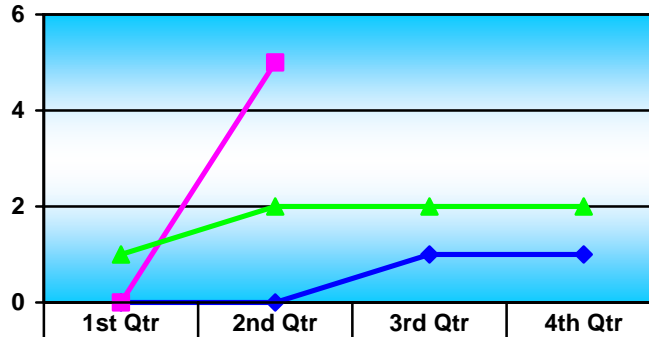
Departmental Quarterly Performance Report

Department Name: Park and Recreation

Reporting Period: FY 04-05 Second Quarter

Develop RFP Scope of Services, select proposals and negotiate contracts and manage and administer contracts including payments, modifications and renewals.

Number of Revenue Contracts Awarded



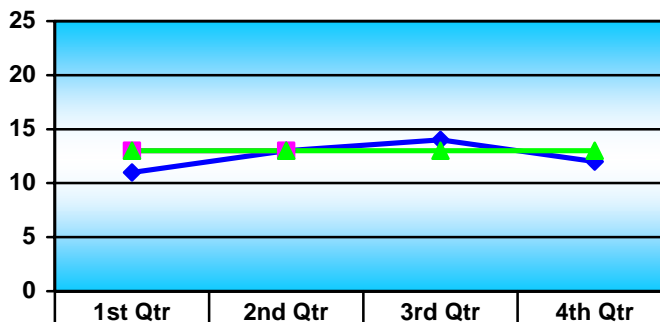
◆ FY 03-04	0	0	1	1
■ FY 04-05	0	5		
▲ FY 04-05 Target	1	2	2	2

Goal RC1-3

☒ Strategic Plan
☒ Business Plan
☒ Budgeted Priorities
☒ Customer Service
 ___ ECC Project
 ___ Workforce Dev.
 ___ Audit Response
 ___ Other _____
 (Describe)

Expand Arts and Cultural Program initiatives at park sites by conducting performances, programs and events through neighborhood parks.

Average Number of Arts/Cultural Programs



◆ FY 03-04	11	13	14	12
■ FY 04-05	13	13		
▲ FY 04-05 Target	13	13	13	13

Goal RC1-3

☒ Strategic Plan
☒ Business Plan
☒ Budgeted Priorities
☒ Customer Service
 ___ ECC Project
 ___ ECC Project
 ___ Audit Response
 ___ Other- Form 2,
Arts & Culture

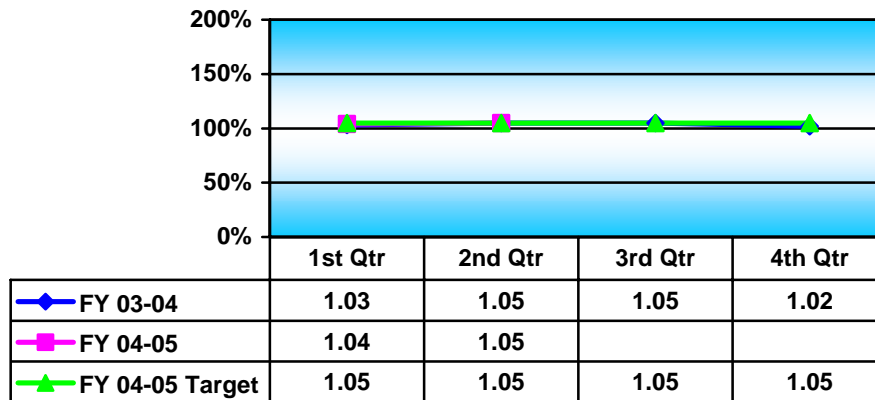
Departmental Quarterly Performance Report

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Meet the minimum guarantee as required by the Memorandum of Understanding for all Marinas. In FY 2003-04, the marinas met the required minimum guarantee (\$2.2 million) and realized additional revenues of \$1,041,831.

Marina Usage Rates (% Utilization)

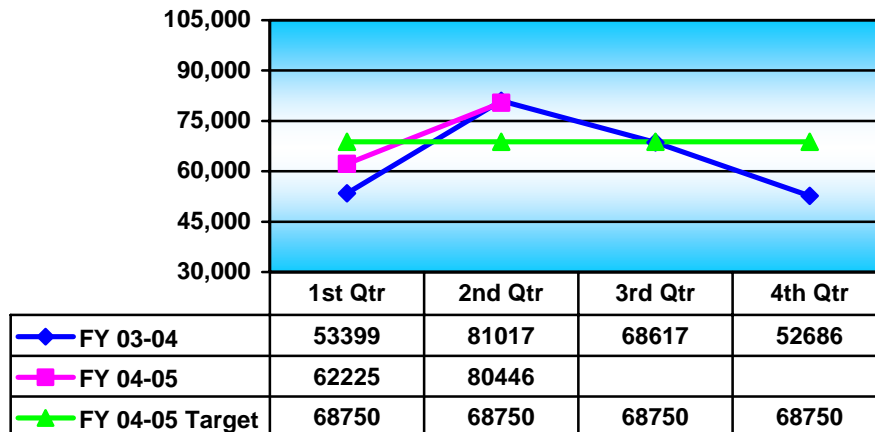


Goal RC1-3

- ☒ Strategic Plan
- ☒ Business Plan
- ☒ Budgeted Priorities
- ☒ Customer Service
- ☐ ECC Project
- ☐ ECC Project
- ☐ Audit Response
- ☐ Other- Form 2, Marinas

Manage and maximize golf course revenues. In FY 2003-04, golf courses continued to experience lower than projected revenues. Revenue loss is attributable to a decrease in the number of rounds that is consistent with the nation-wide trend. In addition, delays in opening the Country Club of Miami (CCM) also contributed to the lower revenues. The East Course of CCM opened 11/15/03 and the West Course opened in mid January 2004 for weekend use only. The West Course became fully operational effective May 30, 2004.

Golf Usage Rates (Rounds)



Goal RC1-3

- ☒ Strategic Plan
- ☒ Business Plan
- ☒ Budgeted Priorities
- ☒ Customer Service
- ☐ ECC Project
- ☐ ECC Project
- ☐ Audit Response
- ☐ Other- Form 2, Golf

* Starting in the first quarter of FY 04, revenue and rounds for CCM are included.

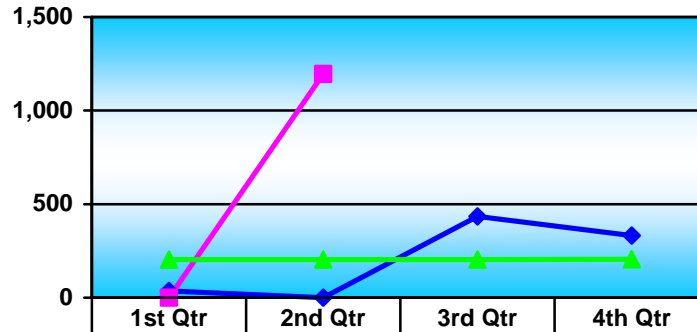
Departmental Quarterly Performance Report

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Increase the number of employees trained in customer service by providing quarterly training and development schedules to all staff, developing new training sessions and providing accessible training sessions in field locations.

Number of Employees Trained In Customer Service



◆ FY 03-04	36	0	434	331
■ FY 04-05	0	1195		
▲ FY 04-05 Target	204	204	204	205

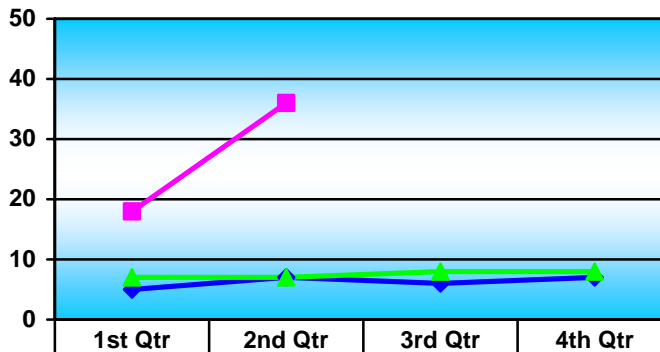
* During the 2nd quarter, the Department's Training Section was in the process of redeveloping training techniques to adhere to the County's mission on providing "Service Excellence". The 3rd quarter reflects the beginning of that training.

Goal RC1-4

- ☒ Strategic Plan
- ☒ Business Plan
- ☒ Budgeted Priorities
- ☒ Customer Service
- ☐ ECC Project
- ☒ Workforce Dev.
- ☐ Audit Response
- ☐ Other-Form 2, Administration

Provide quality customer service in responding to constituent inquiries.

Number of Responses to Constituent Inquiries



◆ FY 03-04	5	7	6	7
■ FY 04-05	18	36		
▲ FY 04-05 Target	7	7	8	8

Goal RC1-4

- ☒ Strategic Plan
- ☒ Business Plan
- ☒ Budgeted Priorities
- ☒ Customer Service
- ☐ ECC Project
- ☒ Workforce Dev.
- ☐ Audit Response
- ☐ Other-Form 2, Planning & Dev.

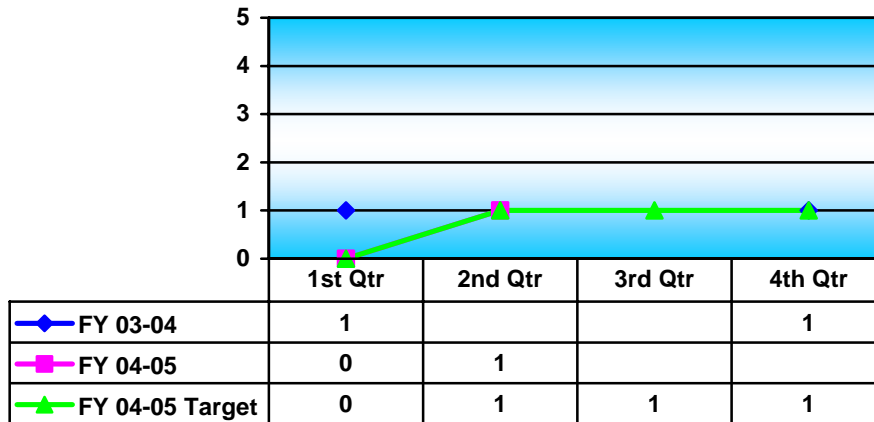
Departmental Quarterly Performance Report

Department Name: Park and Recreation

Reporting Period: FY 04-05 Second Quarter

Develop joint programs with the Libraries, Miami Art Museum and Summer Camps.

Number of Collaboration Projects

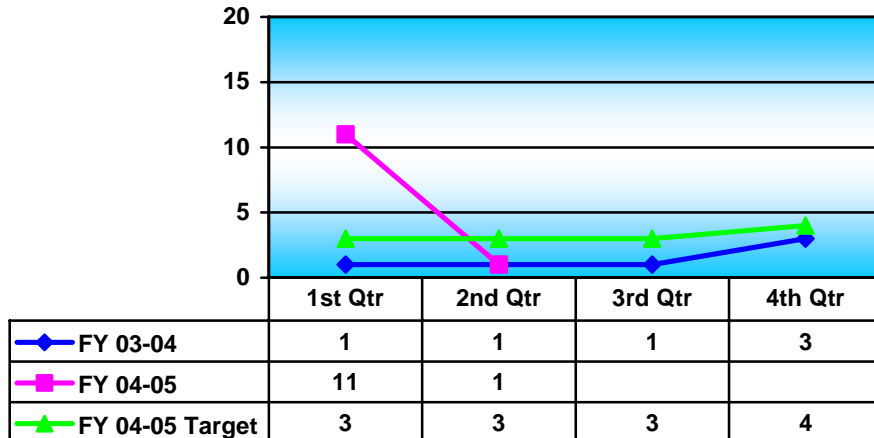


Goal RC1-5

☒ Strategic Plan
☒ Business Plan
☒ Budgeted Priorities
☒ Customer Service
☐ ECC Project
☐ Workforce Dev.
☐ Audit Response
☐ Other- Form 2,
Arts & Culture

Develop a joint program with community based organizations and agencies.

Average Number of Community Based Collaboration Projects



Goal RC1-5

☒ Strategic Plan
☒ Business Plan
☒ Budgeted Priorities
☒ Customer Service
☐ ECC Project
☐ Workforce Dev.
☐ Audit Response
☐ Other _____
 (Describe)

Departmental Quarterly Performance Report

Department Name: Park and Recreation

Reporting Period: FY 04-05 Second Quarter

Work with schools to provide enhanced programming for children (Children's Trust).

Number of Registrants For Summer Camp

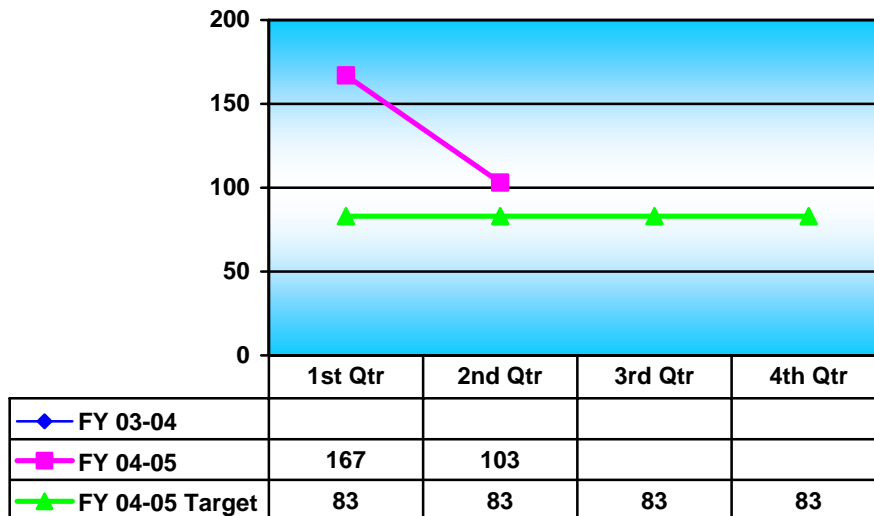


Goal RC1-5

- ☒ Strategic Plan
- ☒ Business Plan
- ☒ Budgeted Priorities
- ☒ Customer Service
- ☐ ECC Project
- ☐ Workforce Dev.
- ☐ Audit Response
- ☐ Other _____
(Describe)

Work with schools to provide enhanced programming for children (Children's Trust).

Number of Registrants For After School



Goal RC1-5

- ☒ Strategic Plan
- ☒ Business Plan
- ☒ Budgeted Priorities
- ☒ Customer Service
- ☐ ECC Project
- ☐ Workforce Dev.
- ☐ Audit Response
- ☐ Other _____
(Describe)

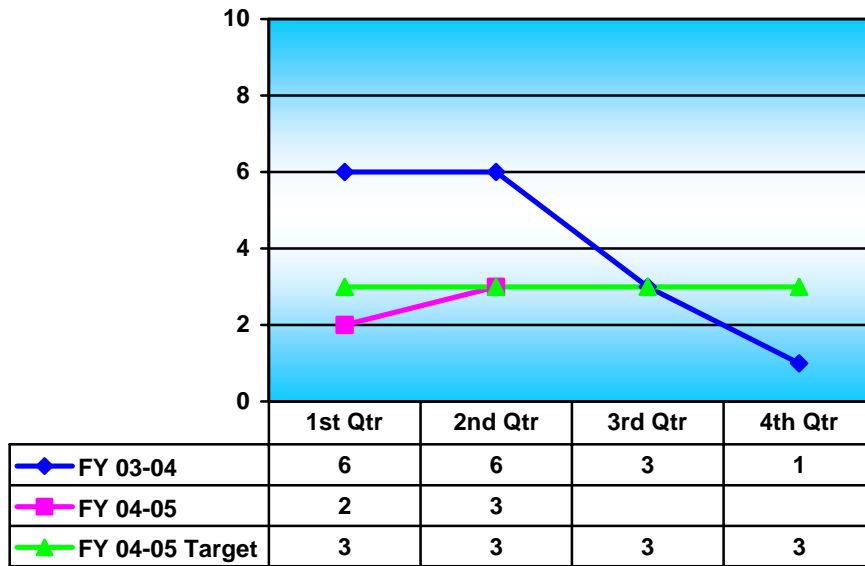
Departmental Quarterly Performance Report

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Continue development of new facilities in accordance with the Department's CIP.

Number of New Facility Development

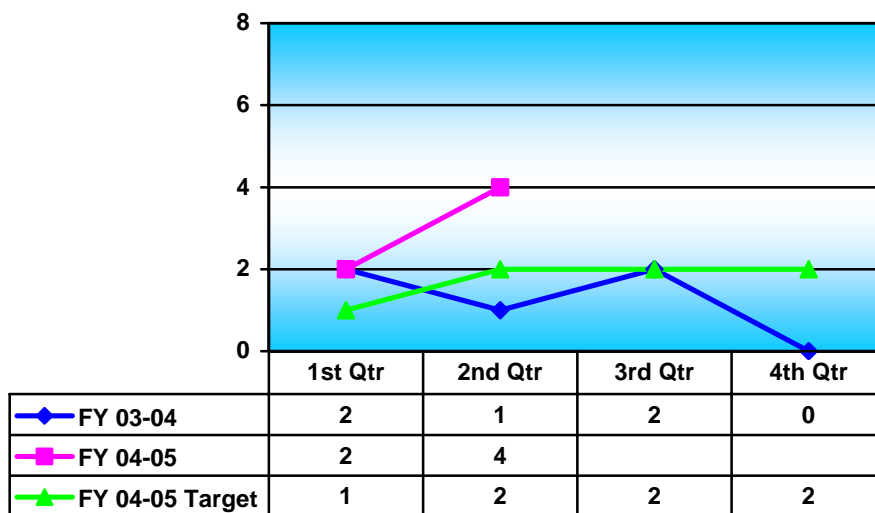


Goal RC1-6

- ☑ Strategic Plan
- ☑ Business Plan
- ☑ Budgeted Priorities
- ☑ Customer Service
- ___ ECC Project
- ___ Workforce Dev
- ___ Audit Response
- ___ Other-Form 2, Planning & Dev.

Continue development of expanding existing facilities in accordance with the Department's CIP.

Number of Expanded Facility Development



Goal RC1-6

- ☑ Strategic Plan
- ☑ Business Plan
- ☑ Budgeted Priorities
- ☑ Customer Service
- ___ ECC Project
- ___ Workforce Dev
- ___ Audit Response
- ___ Other-Form 2, Planning & Dev.

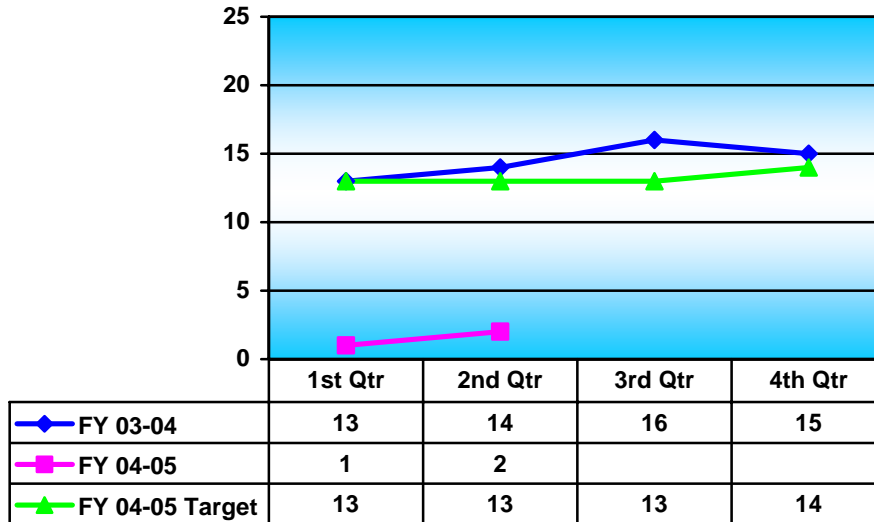
Departmental Quarterly Performance Report

Department Name: Park and Recreation

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Continue completion and closeout of construction contracts.

Number of Completed Construction Contracts

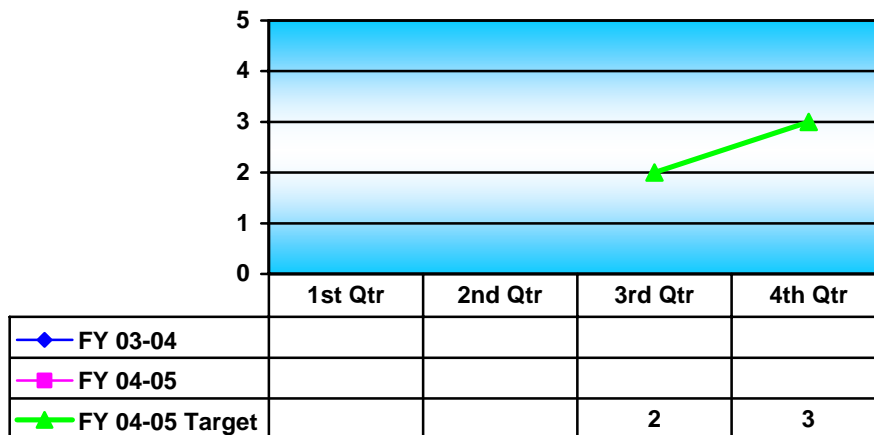


Goal RC1-6

- ☒ Strategic Plan
- ☒ Business Plan
- ☒ Budgeted Priorities
- ☒ Customer Service
- ☐ ECC Project
- ☐ Workforce Dev
- ☐ Audit Response
- ☐ Other-Form 2, Planning & Dev.

Increase revenues through fund raising. Hire Fundraising Coordinator to develop partnerships that will result in contributions of money and/or services to assist with or provide maintenance, programming or other amenities.

Number of Fund Raising Events*



*Note: Data is not available. The Department is in the process of recruitment for the fundraising position.

Goal RC2-1

- ☒ Strategic Plan
- ☒ Business Plan
- ☒ Budgeted Priorities
- ☐ Customer Service
- ☐ ECC Project
- ☐ Workforce Dev.
- ☐ Audit Response
- ☐ Other _____
(Describe)

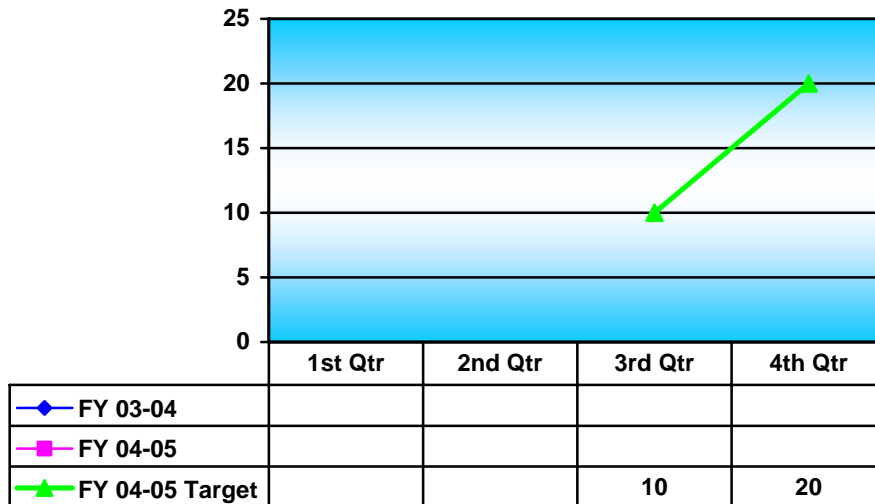
Departmental Quarterly Performance Report

Department Name: Park and Recreation

Reporting Period: FY 04-05 Second Quarter

Increase revenues through fund raising. Hire Fundraising Coordinator to develop partnerships that will result in contributions of money and/or services to assist with or provide maintenance, programming or other amenities.

Number of Contributions*



*Note: Data is not available. The Department is in the process of recruitment for the fundraising position.

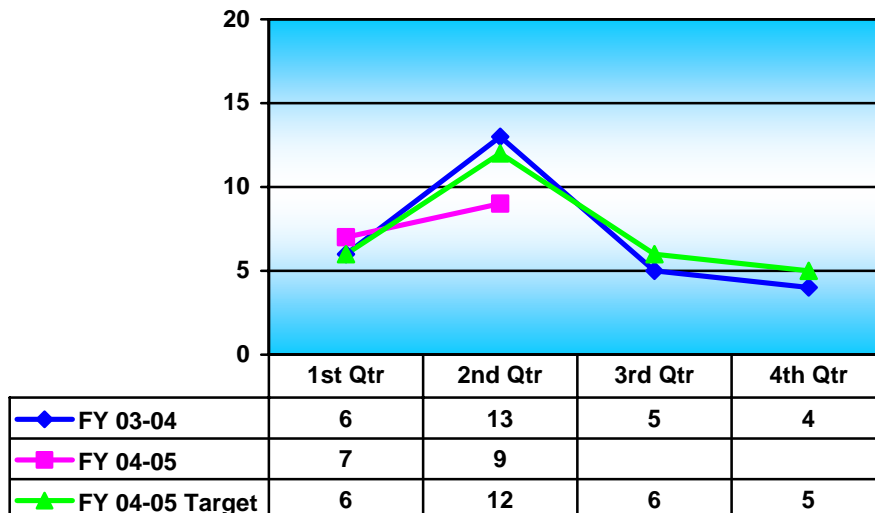
Goal RC2-1

- ☒ Strategic Plan
- ☒ Business Plan
- ☒ Budgeted Priorities
- ☐ Customer Service
- ☐ ECC Project
- ☐ Workforce Dev.
- ☐ Audit Response
- ☐ Other _____

(Describe)

Increase the number of grant proposals submitted.

Number of Grant Proposals Submitted



Goal RC2-1

- ☒ Strategic Plan
- ☒ Business Plan
- ☒ Budgeted Priorities
- ☐ Customer Service
- ☐ ECC Project
- ☐ Workforce Dev.
- ☐ Audit Response
- ☐ Other-Form 2, Administration

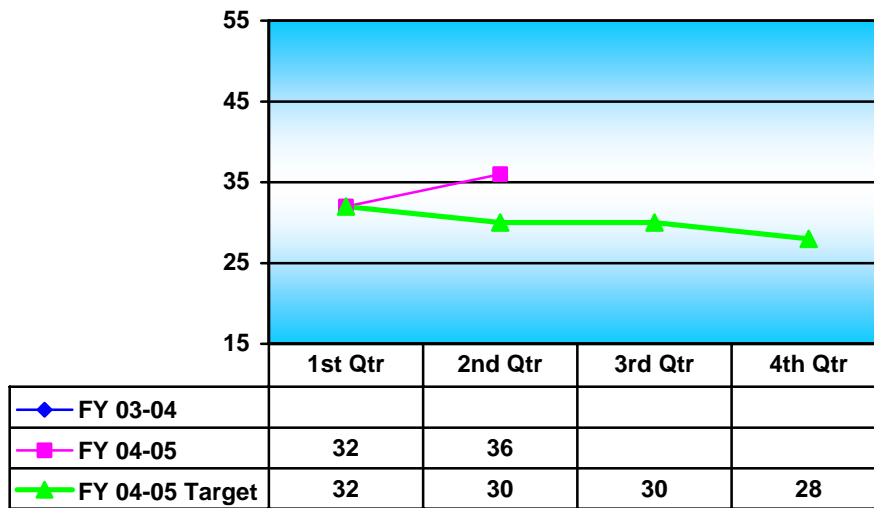
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Increase the number of grants administered.

Average Number of Grants Administered

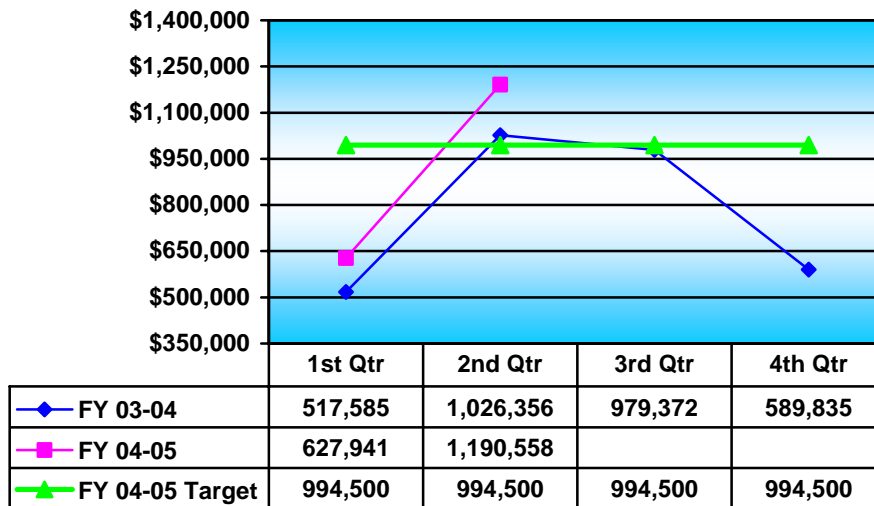


Goal RC2-1

- ☒ Strategic Plan
- ☒ Business Plan
- ☒ Budgeted Priorities
- ☐ Customer Service
- ☐ ECC Project
- ☐ Workforce Dev.
- ☐ Audit Response
- ☐ Other-Form 2, Administration

Increase Miami Metrozoo's revenues (to meet unmet operational needs) through new revenue initiatives and aggressive marketing campaigns.

Metrozoo Earned Revenue



Goal RC2-1

- ☒ Strategic Plan
- ☒ Business Plan
- ☒ Budgeted Priorities
- ☐ Customer Service
- ☐ ECC Project
- ☐ Workforce Dev.
- ☐ Audit Response
- ☐ Other-Form 2, Metrozoo

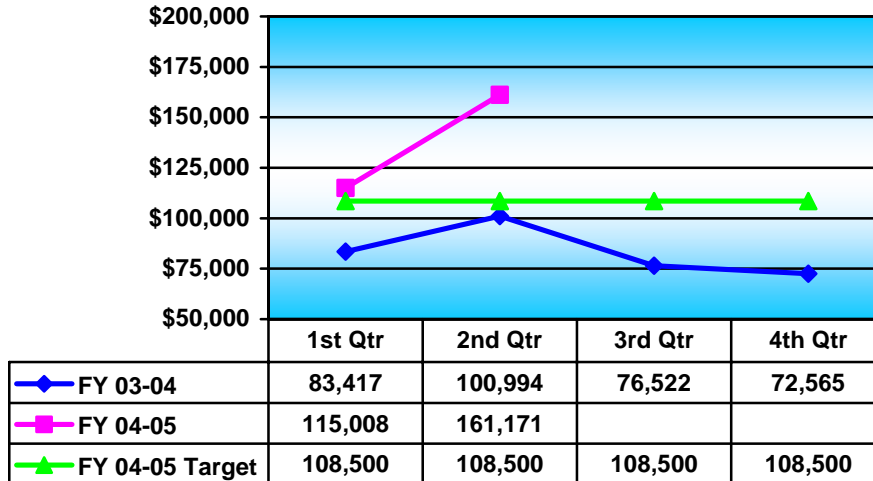
Departmental Quarterly Performance Report

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Increase Deering Estate's revenues (to meet unmet operational needs), as a result of increased attendance, and programming that focuses on the Estate's amenities.

Deering Estate Earned Revenue

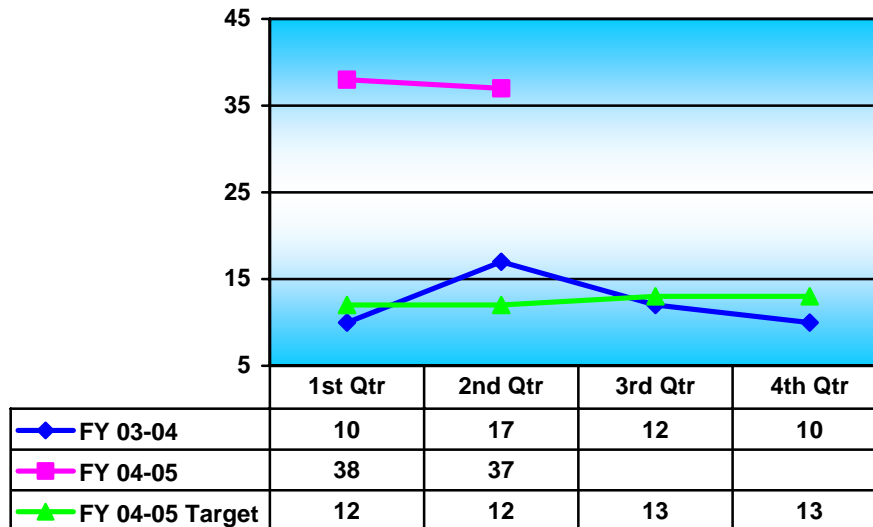


Goal RC2-1

☒ Strategic Plan
☒ Business Plan
☒ Budgeted Priorities
☒ Customer Service
☐ ECC Project
☐ Workforce Dev.
☐ Audit Response
☐ Other- Form 2, Deering Estate

Coordinate attendance of Community/Council, and other community meetings of park supporting interests to enhance community awareness.

Number of Community, Council and Other Community Meetings



Goal RC2-1

☒ Strategic Plan
☒ Business Plan
☒ Budgeted Priorities
☒ Customer Service
☐ ECC Project
☐ Workforce Dev.
☐ Audit Response
☐ Other _____
 (Describe

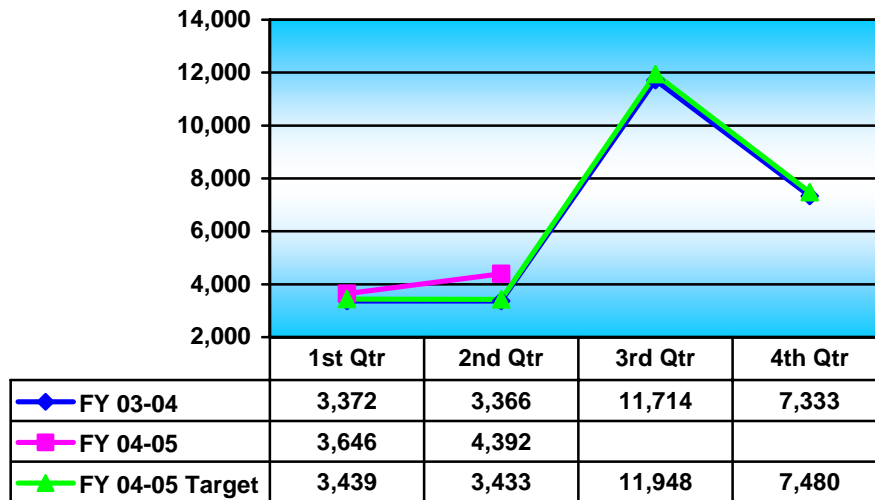
Departmental Quarterly Performance Report

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Increase attendance in all recreational programs. Provide quality summer, after school, sports development, winter/spring camps, one-day camps, and learn to swim programming. Increase the level of participation for Senior Programs and in Walking Clubs. Expand participation in Eco-Adventures initiatives and programs.

Number of registrations for all programs*



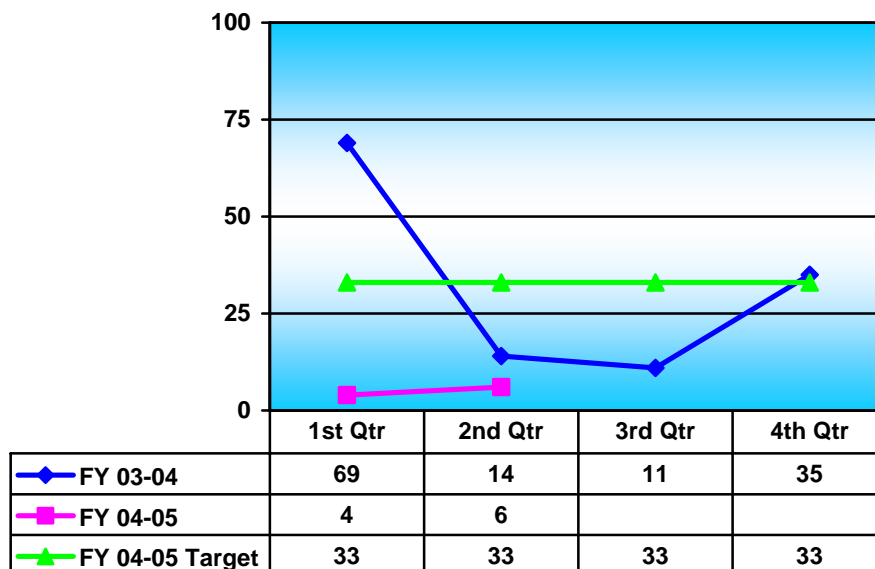
*Registrations include after school, sports development, summer camp, seasonal camps, and one-day camps.

Goal RC3-1

☒ Strategic Plan
☒ Business Plan
☒ Budgeted Priorities
☒ Customer Service
☐ ECC Project
☐ Workforce Dev
☐ Audit Response
☐ Other – Form 2, Park Programming

Increase the level of participation in Senior Programs.

Number of registrations for Senior Program



Goal RC3-1

☒ Strategic Plan
☒ Business Plan
☒ Budgeted Priorities
☒ Customer Service
☐ ECC Project
☐ Workforce Dev
☐ Audit Response
☐ Other- Form 2, Park Programming

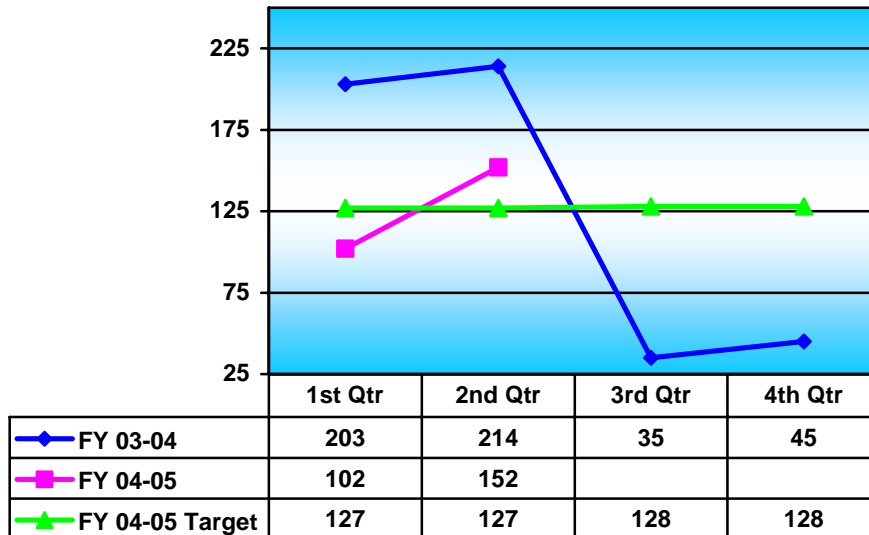
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Increase the level of participation in Walking Clubs at park sites.

Number of registrations for Walking Club

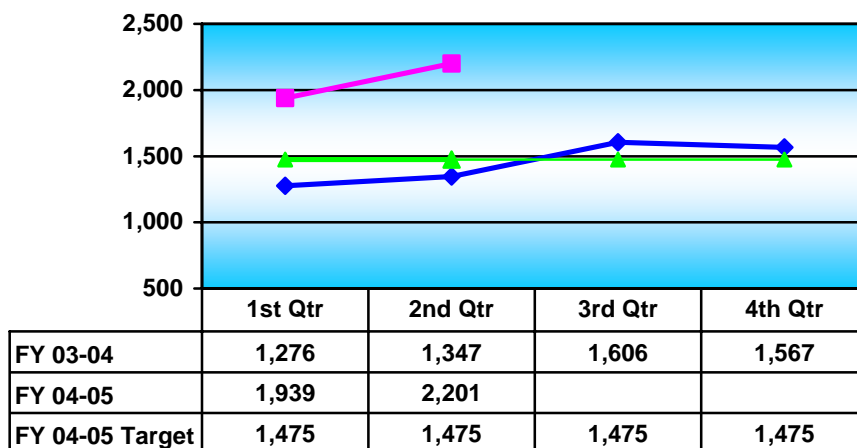


Goal RC3-1

- ☒ Strategic Plan
- ☒ Business Plan
- ☒ Budgeted Priorities
- ☒ Customer Service
- ☐ ECC Project
- ☐ Workforce Dev
- ☐ Audit Response
- ☐ Other- Form 2
- Park Operations

Increase level of participation in Leisure Access Programs.

Number of registrations for Leisure Access Programs



Goal RC3-1

- ☒ Strategic Plan
- ☒ Business Plan
- ☒ Budgeted Priorities
- ☒ Customer Service
- ☐ ECC Project
- ☐ Workforce Dev
- ☐ Audit Response
- ☐ Other- Form 2
- Park Programming

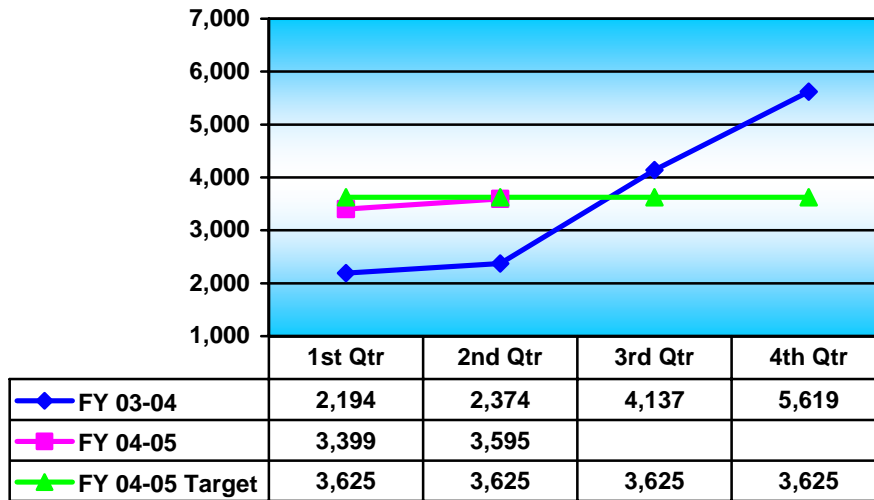
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Increase the level of participation in Eco-Adventure Tours.

Number of Participants for Eco-Adventure Programs

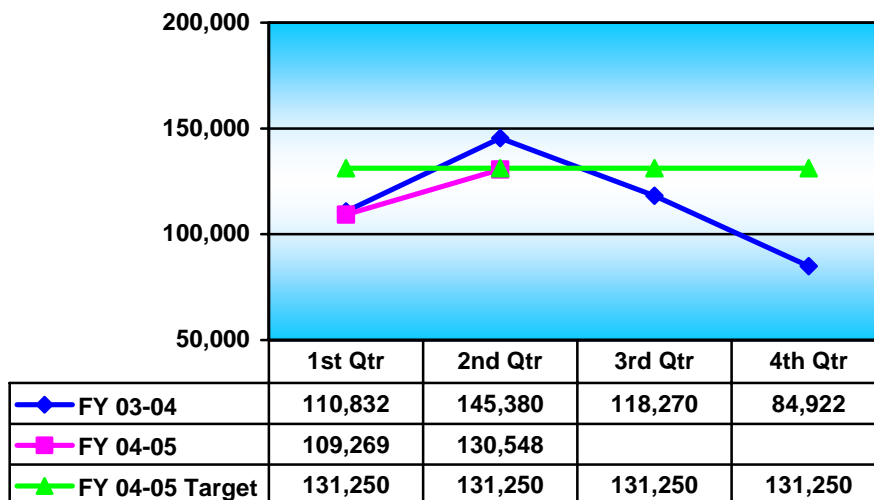


Goal RC3-1

- ☑ Strategic Plan
- ☑ Business Plan
- ☑ Budgeted Priorities
- ☑ Customer Service
- ___ ECC Project
- ___ Workforce Dev
- ___ Audit Response
- ___ Other- Form 2,
- Park Programming

Continue the expansion and improvement of facilities, exhibits, and programming at Miami Metrozoo to increase the educational and recreational opportunities offered to both residents and visitors.

Number of Metrozoo Attendees (does not include special events)



Goal RC3-1

- ☑ Strategic Plan
- ☑ Business Plan
- ☑ Budgeted Priorities
- ☑ Customer Service
- ___ ECC Project
- ___ Workforce Dev
- ___ Audit Response
- ___ Other- Form 2,
- Metrozoo

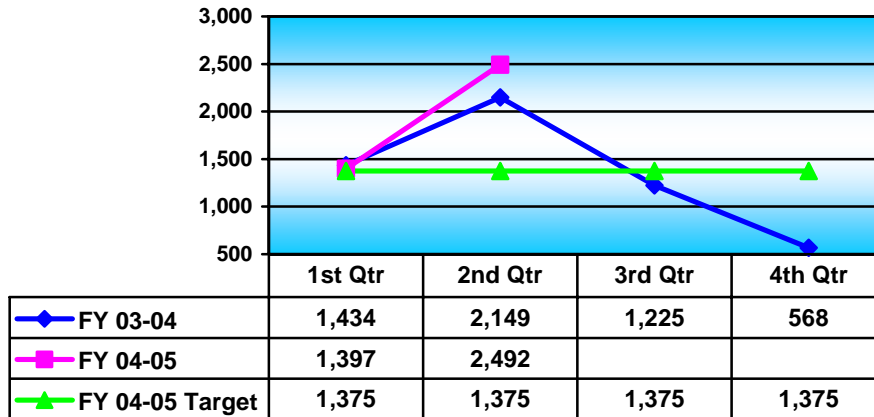
Departmental Quarterly Performance Report

Department Name: Park and Recreation

Reporting Period: FY 04-05 Second Quarter

Continue expansion and improvement of facilities, exhibits, and programming at the Deering Estate to increase educational and recreational opportunities offered to both residents and visitors.

Number of Deering Estate Attendees (does not include special events)

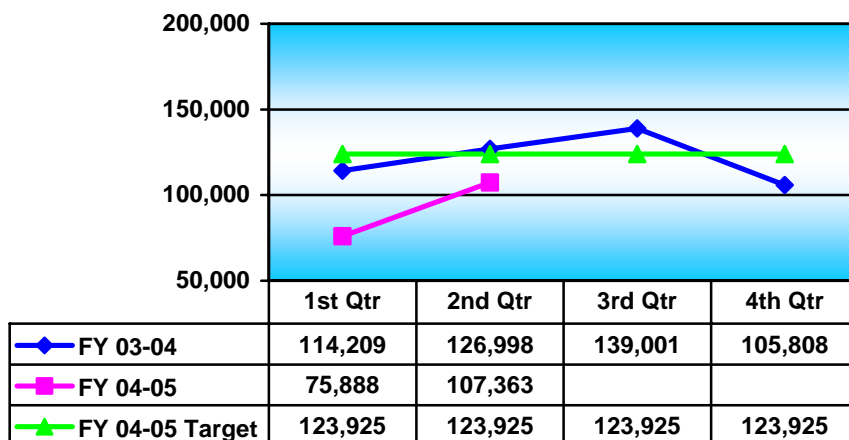


Goal RC3-1

- ☒ Strategic Plan
- ☒ Business Plan
- ☒ Budgeted Priorities
- ☒ Customer Service
- ☐ ECC Project
- ☐ Workforce Dev
- ☐ Audit Response
- ☐ Other- Form 2, Deering Estate

Expand and enhance websites to provide one stop access to cultural and recreational activities. Continue providing updated information and links on the Parks Web Site.

Monthly Total Number of Web Visitors



Goal RC3-1

- ☒ Strategic Plan
- ☒ Business Plan
- ☒ Budgeted Priorities
- ☒ Customer Service
- ☐ ECC Project
- ☐ Workforce Dev
- ☐ Audit Response
- ☐ Other- Form 2, Administration

Departmental Quarterly Performance Report

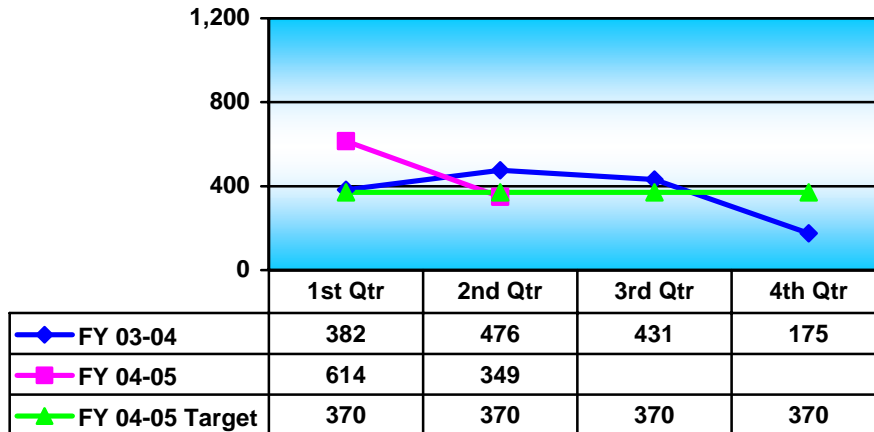
Department Name: Park and Recreation

Reporting Period: FY 04-05 Second Quarter

Increase school group attendance.

Establish the Deering Estate as an environmental, archeological, and historic center which serves as a resource to local and regional universities/colleges and offers educational programs for elementary and secondary schools to participate on site.

Deering Estate School Group Attendance

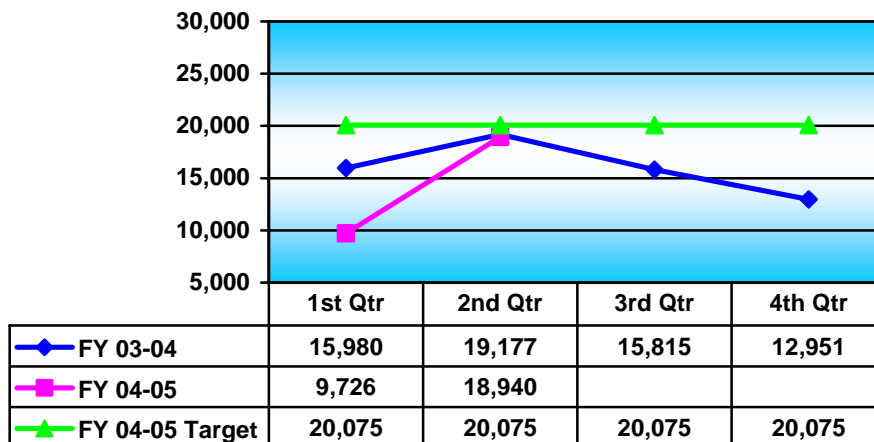


Goal RC4-1

☒ Strategic Plan
☒ Business Plan
☒ Budgeted Priorities
☒ Customer Service
☐ ECC Project
☐ Workforce Dev
☐ Audit Response
☐ Other _____
 (Describe)

Continue to provide nature-based educational programs at Miami Metrozoo in conjunction with Zoological Society.

Metrozoo School Group Attendance



Goal RC4-1

☒ Strategic Plan
☒ Business Plan
☒ Budgeted Priorities
☒ Customer Service
☐ ECC Project
☐ Workforce Dev
☐ Audit Response
☐ Other _____
 (Describe)

Departmental Quarterly Performance Report

Department Name: Park and Recreation

Reporting Period: FY 04-05 Second Quarter

PERSONNEL SUMMARY

A. Filled/Vacancy Report

NUMBER OF FULL-TIME POSITIONS*	Filled as of September 30 of Prior Year	Current Year Budget	Actual Number of Filled and Vacant positions at the end of each quarter							
			Quarter 1		Quarter 2		Quarter 3		Quarter 4	
			Filled	Vacant	Filled	Vacant	Filled	Vacant	Filled	Vacant
	1,130	1,206	1,107	109	1,115	101				

* Public Safety Departments should report the sworn versus non-sworn personnel separately and Departments with significant part-time, temporary or seasonal help should report these separately.

Notes:

B. Key Vacancies

The high number of vacancies is mostly due to the level of attrition (7.6%), which obligates the Department to keep approximately 68 full-time positions vacant at all times.

C. Turnover Issues

The Parks Security unit experiences turnover whenever the Miami-Dade Police Department recruits for officers.

D. Skill/Hiring Issues

Certain positions are difficult to fill such as Zookeepers, Leisure Access Recreation Therapist 2 and Range Master and some specialist positions such as Recreational Specialist, Aquatics, and Naturalist. Positions for Park Security require extensive background check.

E. Part-time, Temporary and Seasonal Personnel

(Including the number of temporaries long-term with the Department)

The Department is monitoring closely the use of temporary personnel.

F. Other Issues

Actual number of filled and vacant positions includes 1,206 budgeted positions (1,206), and 10 approved overage positions, for a total of 1,216.

Employee Relations Department will be conducting national background checks on all new hires, volunteers, contractual temporary help employees, umpires, scorekeepers, and all employees assigned to the Children's Trust Program.

Two positions will be transferred to the 311 Answer Center from Amelia Earhart Sports Complex (Concession Attendant) and Construction and Maintenance (Auto Equipment Operator). These positions will be reduced from the Department's Table of Organization, however, the cost of the positions will continue to be charged to the Department.

Departmental Quarterly Performance Report

Department Name: Park and Recreation

Reporting Period: FY 04-05 Second Quarter

FINANCIAL SUMMARY

(All Dollars in Thousands)

	PRIOR YEAR Actual	CURRENT FISCAL YEAR						
		Total Annual Budget (a)	Quarter		Year-to-date			
			Budget	Actual	Budget	Actual	\$ Variance	% of Annual Budget
Revenues*								
Fund 040	82.421 (a)	85.425	21.356	8.482	42.713	13.724	(28.989)	-67.87%
Fund 125	9.849 (b)	10.696	2.674	1.191	5.348	1.819	(3.529)	-65.99%
Fund 900	2.409	3.875	0.969	1.493	1.938	2.615	.677	34.93%
Total	99.996	99.996	24.999	11.166	49.999	18.158	(31.841)	-63.68%
Expense**								
Fund 040	82.793	85.425	21.356	24.611	42.713	44.081	1.368	3.20%
Fund 125	9.848	10.696	2.674	2.915	5.348	5.334	(0.014)	-0.26%
Fund 900	2.476	3.875	0.969	0.879	1.938	1.417	(.521)	-26.88%
Total	95.117	99.996	24.999	28.405	49.999	50.832	0.833	1.67%

* Actual revenues do not include carryover amounts from FY 2002-03.

** Expenditures may be reported by activity as contained in your budget or may be reported by category (personnel, operating and capital).

Equity in pooled cash (for proprietary funds only) (All Dollars in Thousands)

Fund/ Subfund	Prior Year	Projected at Year-end as of			
		Quarter 1	Quarter 2	Quarter 3	Quarter 4
040/001	5.933	(10.179)	(25.080)		
040/002	.742	.488	.311		
040/003	1.085	1.851	1.687		
040/005	0	(60.840)	(12.750)		
125/126	(1.020)	(2.934)	(3.258)		
900/906	1.711	2.174	2.796		
Total	8.451	(8.600)	(23.544)		

Comments:

(Explain variances, discuss significant in-kind services, and provide status of aged receivables at 30-60-90+ days and those scheduled for write-off, if applicable)

(a) Includes \$696,000 year-end Budget Supplemental approved by BCC on February 2005
Includes a \$1.718 million mid-year Budget Amendment approved by BCC in June 2004

(b) Includes \$1,191,000 year-end Budget Amendment approved by BCC on February 2005

Revised: 05/05/05

Departmental Quarterly Performance Report

Department Name: Park and Recreation

Reporting Period: FY 04-05 Second Quarter

STATEMENT OF PROJECTION AND OUTLOOK

The Department projects to be within authorized budgeted expenditures, but will not be able to meet the budgeted revenues.

Notes and Issues:

- The Department projects that the costs for the Tennis Tournament will exceed budget by \$452,200. The increase is due to additional costs related to the replacement of the air condition water tower cooler and the use of the Marine and Sewer road for general parking. Use of this road has resulted in increased costs for preparation of the road, police and security services, and transportation of patrons to the stadium.
- The Golf Division is projecting a revenue shortfall of \$523,000. The shortfall is mainly attributed to a negative variance of \$1 million at the County Club of Miami. The total number of rounds for FY 04-05 is budgeted at 275,000 and is projected to be at 256,000 by year end.
- The FY 04-05 end of year projection for Metrozoo reflects a shortfall of approximately \$642,000. Uncontrollable costs for cola, supplemental pay, and termination are projected to be approximately \$70,000. An incremental expense associated with the reclassification action (selective wage adjustment) approved for Zookeepers and Senior Zookeepers effective 3-7-05 is estimated to result in an unbudgeted expense of approximately \$50,000 this year. A revenue shortfall of \$522,100 is attributed to lower than budgeted attendance.
- The Department continues to benefit from the success of the marinas under the Memorandum of Understanding (MOU). The amount paid as minimum guarantee has exceeded the projected amount for each of the last three fiscal years.
- Two full-time positions are being transferred this fiscal year to the 311 Answer Center. However, providing these positions will not reduce the department's need to have a position dedicated to respond to direct calls from the public. In addition, emphasis on the use of the web as the main vehicle for dissemination of information requires constant updating of the information available on the web.
- On March 7th, the Department completed the migration of data from the HP platform to the new EAMS/Datastream system.
- The Department continues to be active in pursuing funds from the Children's Trust to provide quality programs to elementary and middle school children and children with developmental and physical disabilities up to 18 years old. To-date, we have been awarded over \$1.4 million to provide after school and summer programs.
- The Department has pending issues with the City of Miami Gardens and the Village of Palmetto Bay. We are waiting for reimbursement from the City for cost of repairs associated with a fire at Buccaneer Park; the City uses the facility under a permit to conduct business.

DEPARTMENT DIRECTOR REVIEW

The Department Director has reviewed this report in its entirety and agrees with all information presented including the statement of projection and outlook.

Signature – Department Director

Date_____

Revised: 05/05/05